

## 2019/2020 InstaGrant Application Approval Timeline

Although our InstaGrants involve a rolling application process with the goal of reviewing applications quickly so that CSF can support bringing innovation into CCSD classrooms during the school year, there are multiple steps to the review process some of which operate on fixed schedules out of the control of CSF. To guide you in your planning and to help set achievable expectations, the CSF Grants Committee has prepared a chart reflecting the date by which an application must be submitted and the corresponding Board of Education meeting date where the BOE will be asked to accept the InstaGrant if it is approved by CSF. Purchases to implement an approved InstaGrant may only take place after the InstaGrant has been accepted by the BOE. When planning your InstaGrant implementation timeline, please also be aware that the district purchasing process may take some time.

Deadline for submission to CSF Grants Committee	Date of CSF Board Meeting Where Application Will be Considered	Inclusion on BOE Meeting Agenda for BOE Acceptance
September 4, 2019	September 9, 2019	September 25, 2019
October 15, 2019	October 21, 2019	October 30, 2019
November 5, 2019	November 12, 2019	December 11, 2019
December 2, 2019	December 9, 2019	January 8, 2020
January 7, 2020	January 14, 2020	February 12, 2020
February 3, 2020	February 10, 2020	March 3, 2020
March 2, 2020	March 9, 2020	March 18, 2020
March 23, 2020	March 30, 2020	April 15, 2020
April 1, 2020	April 13, 2020	May 6, 2020
May 4, 2020	May 11, 2020	May 20, 2020
June 2, 2020	June 10, 2020	June 17, 2020